



Annex 1

Template for Expression of Interest (EOI)

to the

**Demand-Driven Technical Assistance Facility
(Sub-component 1B)**

of the

EU-Viet Nam Energy Facility

Implemented by

giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

1. ABOUT THE APPLICANT	
1.1 Project Title.	
1.2 Contact Details.	Name of Organisation:
	Name of Contact Person:
	Telephone Number:
	Email:
1.3 Field(s) of Activities. <i>Please tick all applicable boxes</i>	<ul style="list-style-type: none"> - Renewable Energy <input type="checkbox"/> - Energy Efficiency <input type="checkbox"/> - Access to Energy <input type="checkbox"/> - Energy Information <input type="checkbox"/>
1.4 Type of Activities. <i>Please tick all applicable boxes</i>	<ul style="list-style-type: none"> - Regulatory Framework <input type="checkbox"/> - Capacity Building and awareness raising <input type="checkbox"/> - Knowledge/Technology Transfer <input type="checkbox"/>
1.5 Introduction <i>Describe the key features of the organisation and its activities, in which the Technical Assistance shall be embedded (max 500 words)</i>	<p><u>Introduction of the Organisation (mission, vision and target groups):</u></p> <p><u>Main Activities of the Organisation:</u></p> <p><u>Short description of the activity in which the technical assistance shall be embedded:</u></p>
2. SCOPE OF THE TECHNICAL ASSISTANCE	
2.1 Problem & Needs Analysis. <i>Describe the identified problem(s) and needs the project aims to change/address. Specify how the project/Technical Assistance will help solve them. (max 700 words)</i>	
2.2 Technical Assistance <i>Describe the Objective and Expected Results of the Technical Assistance, as well as how a sustainable impact will be ensured. (max 600 words)</i>	
2.3 Planned Key Technical Assistance Activities to achieve the expected	

results. <i>Bullet point list of the main Technical Assistance activities requested</i> <i>(max 500 words)</i>	
2.4 Beneficiaries Describe the beneficiaries of the Project/Technical Assistance (type, number and level of involvement) <i>(max 500 words)</i>	
2.5 Coherence Describe how the project/Technical Assistance is coherent with the mandate of the organisation and aligns with national policies. <i>(max 400 words)</i>	
2.6 Alignment with the Thematic Focus Area Describe how the project/Technical Assistance addresses the thematic area "Information Matters – Policy-Makers, Institutions, Media and Citizens join the debate on Renewable Energy and Energy Efficiency" <i>(max 500 words)</i>	
2.7 Partnerships Describe strategic partnerships with other local/international entities to maximise the project's/Technical Assistance's results. <i>(max 400 words)</i>	
3. TIMELINE AND BUDGET	
3.1 Implementation Plan and Timeline An implementation plan defining concrete activities and timelines of the project/Technical Assistance has been attached to the application form.	YES <input type="checkbox"/> NO <input type="checkbox"/> Name of the file:

3.2 Cost Estimate <i>An estimate of each Technical Assistance activity proposed, and a total cost estimate has been attached to the application form. Applicants <u>must apply UN-EU cost norms</u>¹ when preparing the cost estimate.</i>	YES <input type="checkbox"/> NO <input type="checkbox"/> <i>Name of the file:</i>
4. LOGISTICAL SUPPORT	
4.1 Capacity to support the implementation of the requested Technical Assistance	<i>"We hereby confirm that we have the capacities to support the implementation of the requested Technical Assistance (such as human resources, academic expertise and logistical support)"</i> YES <input type="checkbox"/> NO <input type="checkbox"/> <i>Name, title and organization of the project manager:</i> <i>Lead Applicant:</i> <i>Partner 1:</i> <i>Partner 2:</i>

¹UN-EU Guidelines for Financing of Local Costs in Development Cooperation with Viet Nam, Version 2017
https://eeas.europa.eu/sites/eeas/files/un_eu_costnorms2017_2.pdf